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## **Request/Extend Lock**

Locking or extending a rate in Octane is instant and only takes a few seconds. It's important to always reprice the loan before locking.

### **1. Request Rate Lock:**

- a. **Click** Terms Screen.
- b. **Reprice** Loan.
  - i. **Click** Get Rates.
  - ii. **Fill** Desired term parameters.
  - iii. **Click** Find Rates.
  - iv. **Select** Desired program and rate..
  - v. **Click** Import Terms.
- c. **Click** Lock Rate.
- d. **Follow** Prompts.
  - i. Once locked, you'll receive an email confirmation.

### **2. Extend Rate Lock:**

- a. **Click** Terms Screen.
- b. **Click** Locks Tab.
- c. **Click** the Lock ID.
- d. **Click** Request Extension.
- e. **Select** Desired option from dropdown menu.
- f. **Click** Request.

### **3. Rate Lock Extension Octane Training Video**

**Need help?**

- Wholesale Support **(855) 399-6242**
- **Resource Library**